

KARAGI COURT LIMITED
ABN 92 002 044 500

BOARD MEETINGS

2022

Meeting

Thursday 17th February 2022 @ 7:00 pm

Meeting Dates – 2021 / 2022

Thursday 17 February 2022
Thursday 24 March 2022
Thursday 21 April 2022 – AGM
Thursday 26 May 2022
Thursday 28 July 2022
Thursday 22 September 2022
Thursday 24 November 2022

● Approved 11.11.2022

Please Note:

Plaques in storage are –

Freemasons on the Central Coast	=	10
Lodge James Kibble	=	5
Lodge Morning Star	=	5
Lodge Saratoga	=	5
Lodge Toukley	=	4
Lodge Wyong-Tuggerah Lakes	=	5
The Central Coast Lodge	=	5
TOTAL		39 (16.11.2020)

Notice of Board Meeting

To be held at Ourimbah RSL
on Thursday 17 February 2022 at 7:00 pm.
Dinner at 6:00 – Ourimbah RSL Restaurant - Booked.

Agenda

1. **Welcome:**

2. **Apologies:**

Motion: *‘That apologies of _____
_____ be accepted.’*

Moved: _____ **2nd:** _____

Carried: Yes / No

3. **Guest Speaker – Non Identified as at 13/02/2022.**

4. **Conflict of Interest:**

On the matters contained in the agenda, is there any person who has or a perceived conflict of interest?

5. **Minutes of Board Meeting – Thursday 11 November 2021 at Ourimbah RSL:**

Motion: *‘The Minutes of the Board Meeting held at Ourimbah RSL on Thursday 11 November 2021 be accepted.’* (Circulated by email 22.11.2021 to your iPads & PCs via CM email)

Moved: _____ **2nd:** _____

Carried: Yes / No

6. **Matters arising from Minutes – 11.11.2021:**

Business Arising:

i. **Bell Bird Committee Terrigal – Chris Matthews**

CM Follow up any progress and or new developments

ii. **Donations Payments (3) – Chris Matthews**

iii. **Food Hub – Geoff Bown**

FOOD HUB – Request for assistance . Usual application for assistance forms submission process to be followed. GB to forward usual paperwork for further attention by Joe Scicluna

iv. **Bay Gallery – Geoff Bown**

BAY GALLERY Ettalong - Request for assistance . Usual application for assistance forms submission process to be followed. GB to forward usual paperwork for further attention by Joe Scicluna

AGENDA – Thursday 17 February 2022 – Ourimbah RSL.

v. Wallarah Community Band Bay Gallery – Graeme Ingall

Wallarah Community Band Inc - Request for assistance . Usual application for assistance forms submission process to be followed. GI to forward usual paperwork for further attention by Wallarah Community Band Inc.

vi. Renew Web Certificates – Steve Sullivan

- a. Renew – www.karagicourt.org.au
- b. Renew – www.freemasonsonthecentralcoast.com.au
- c. Renew – www.freemasonsc.org

vii. Mary Mac's – Chris Matthews

Mary Mac's- "That KCL donate \$2700-00 to this year's Mary Mac's food drive" . CM to work with Mary Mac's in payment of this donation.

viii. Terrigal SLS Club – Chris Matthews

Terrigal SLS Club – IRB Marc Gunasinghe - (further follow up required by CM) Official presentation - Saturday 28 November at Terrigal SLS Club at 10:00 am.

ix. VRA Central Coast Rescue – Chris Matthews

VRA Central Coast Rescue - Request for assistance for the amount of \$ 5,061.90 be approved - CM to finalise payment of invoices with VRA

Moved: _____ **2nd:** _____
Carried: Yes / No

7. Matters finalised or occurred since last Board Meeting – 11 November 2021 – 03 February 2022

i. Presentation to CCKIN & SOKS – 10 November

ii. Seven Sunrise Suburban Superstar Competition - Nomination - Sisters Rhonda Doyle and Lorraine Churchill – 21 January 2022

iii. Fortunity Advice Meeting 08 February 2022

8. Correspondence – 09/11/2021 to 03/02/2022

Inwards:



Corro in Board
Meeting 17022022.do

Outwards:



Corro out Board
Meeting 17022022.do

Motion: *‘That the inwards and outwards correspondence be accepted.’*

Moved: _____ **2nd:** _____

Carried: Yes / No

9. Request from Joe Scicluna on behalf of the ‘Food Hub’ - Presented by Geoff Bown

Refer to notes in Section 6 above

Motion: *‘The request from Joe Scicluna on behalf of the ‘Food Hub’ be accepted.’*

Moved: _____ **2nd:** _____

Carried: Yes / No

10. Request from the Bay Gallery at Ettalong for funding. Presented by Geoff Bown

Motion: *‘The request from the Bay Gallery at Ettalong for funding.’ be accepted.*

Moved: _____ **2nd:** _____

Carried: Yes / No

Refer to notes in Section 6 above

11. Update on CCKIN race day. Presented by Geoff Bown.

Motion: *‘The CCKIN race day report.’ be accepted.*

Moved: _____ **2nd:** _____

Carried: Yes / No

12. Wallarah Community Band dated 02.07.2021. Presented by Graeme Ingall.

Refer to notes in Section 6 above

Motion: *‘Wallarah Community Band dated 02.07.2021 for assistance’ be accepted.*

Moved: _____ **2nd:** _____

Carried: Yes / No

13. Prizes for the Ladies Easter Bonnet. Presented by Graeme Ingall.

Request by Graeme Ingall for the purchase of 3 bunches of flowers to the value of \$ 100.00 for prizes in the Ladies Easter Bonnet being held at Alison Homestead on Sunday 27 March.

Motion: *‘The purchase of 3 bunches of flowers to the value of \$ 100.00 for prizes in the Ladies Easter Bonnet.’ be accepted.*

Moved: _____ **2nd:** _____
Carried: Yes / No

14. Treasurer’s Report: - Chris Matthews – See Appendix A [Expense A/c] – (p. 8); Appendix B [Charity A/c] – (p. 12) for Treasurer’s Report dated – 30th December 2021.

i. Ratification of payments made from 28 September 2021 – 30 December 2021.

Expense Account:

<u>Date:</u>	<u>Chq No.:</u>	<u>To Whom:</u>	<u>Amount: \$</u>
15/11/2021		S Sullivan	\$25.00
15/11/2021		S Hart	\$63.00
15/11/2021		J Noble	\$56.00
15/11/2021		D Levesque	\$87.00
15/11/2021		G Bown	\$90.00
15/11/2021		C Matthews	\$115.00
15/11/2021		G Ingall	\$165.88
27/11/2021		BeeCeeWeb Serv	\$960.00

Charity Account:

<u>Date:</u>	<u>Chq No.:</u>	<u>To Whom:</u>	<u>Amount: \$</u>
15/11/2021		Mary Mac’s	\$2,700.00
18/11/2021		C C Volunteer Reserves	\$5,061.90
27/11/2021		Transfer to expense account	\$3,000.00

ii. Confirmation of bank accounts and investments.

08.12.2021 – Expense Account – 650 – 000 9881 82800 – Balance = \$ 3,873.52

22.12.2021 – Charity Account – 650 – 000 9861 17706 – Balance = \$ 74,542.27

**ALL DIRECTORS MUST HAVE THEIR EXPENSES APPROVED BY THE BOARD
BEFORE PAYMENT CAN BE MADE BY THE TREASURER.**

iii. **Director’s Expenses: All expenses – expense sheet and receipts – must be received by the Treasurer before the Meeting.**

Director’s:

<u>Name:</u>	<u>Amount: (\$)</u>
D. Leggett – Director’s Expenses	
J. Noble – Director’s Expenses	
S. Hart – Director’s Expenses	
G. Ingall – Director’s Expenses	
C. Matthews – Director’s Expenses	
G. Bown – Director’s Expenses	
S. Sullivan – Director’s Expenses	
S. Pierce – Director’s Expenses	

AGENDA – Thursday 17 February 2022 – Ourimbah RSL.

<u>Name:</u>	<u>Amount: (\$)</u>

Motion: *‘That the Treasurer’s Report be received and adopted including ratification of payment made, and approval of payments to Directors and members, if any.’*

Moved: _____ **2nd:** _____

Carried: Yes / No

15. Reports from Committees:

A. **Charity Committee – Steve Hart:**

- (i) **Terrigal SLS Club – IRB - \$ 15,000.00 – Chris Matthews:**
Official presentation - **Saturday 28 November at Terrigal SLS Club at 10:00 am.**
Marc Gunasinghe – 0411 454 385 marc@gunwebsystems.com.au

Motion: *“That the Charity Committee’s Report be accepted and the following actions are to be taken*

- i. **Ettalong Beach Painting Club** _____
- ii. _____
- iii. _____

Moved: Steve Hart **2nd:** _____

Carried: Yes / No

B. **Website / Facebook / Publicity:**

a. **Simon Pierce:**

- WEB SITES – all up to date no issues.

C. **Membership – Graeme Ingall:**

- Membership List is up-to-date – 46 members – as at May 2021 – Graeme Ingall email of 01/12/2021 available upon request to the Secretary

16. Additional Board Reports :

- ACNC Corporate Governance Documents:- Discussion to be led by Graeme Ingall
- AGM completion of documentation:- Discussion to be led by Graeme I; Simon P; Geoff B
- Findings of Board Survey by President Geoff Bown
 - The Board
 - Need to allocate responsibilities to board members.
 - Ensure the Secretaries duties are shared (possible assistant secretary)
 - Need to have proper succession planning in place.
 - Sponsorship
 - How do we better manage our sponsorships?
 - Do we have leaflets available when we conducted presentations?

AGENDA – Thursday 17 February 2022 – Ourimbah RSL.

- Communications
 - Regular presentations about FCC to District Lodge Meetings (by who)
 - Board minutes circulated to members.
 - Possible improvements to website (which is very good at present)
 - Having criteria for applications on the website. (may eliminate organisations wanting an application form)

17. General Business:

i. New Members:

Motion: *“That ‘Invitation to Join’ be forwarded to the following persons (5) -*

- a. _____ b. _____
- c. _____ d. _____
- e. _____

Moved: _____ **2nd:** _____

Carried: Yes / No

ii. Any further General Business.

18. Meeting closed at _____ pm.

19. Next Board Meeting – Thursday 28 January 2021 – Ourimbah RSL – at 7:00 pm.

Stephen Sullivan
Secretary
03 February 2022.

Appendix A – Expense Account: 650 – 000 9881 82800

KARAGI COURT LTD			EXPENSE ACCOUNT			NEWCASTLE PERMANENT BANK			
2021	To	Chg	For	Code	Cheque \$	Pres	Deposits \$	BANK \$	Audit
January 21								\$5,076.88	
			Brought Forward 2020				-	\$5,076.88	
13	M Aguanta		Joining & Subs 2021				\$10.00	\$5,086.88	
14	Karagi Court		Advert Dist 21 Diary		\$150.00			\$4,936.88	
14	Karagi Court		National Storage Fee		\$1,382.40			\$3,554.48	
14	Karagi Court		S Matthews SIM Cards		\$1,125.00			\$2,429.48	
19	R Benchoam		Joining & Subs 2021				\$10.00	\$2,439.48	
20	C Matthews		Subs 2021				\$5.00	\$2,444.48	
20	D Holding		Subs 2022				\$5.00	\$2,449.48	
29	D Leggett	Osko	Directors Expenses		\$76.00			\$2,373.48	
29	J Noble	Osko	Directors Expenses		\$51.00			\$2,322.48	
29	S Hart	Osko	Directors Expenses		\$55.00			\$2,267.48	
29	G Bown	Osko	Directors Expenses		\$236.40			\$2,031.08	
29	C Matthews	Osko	Directors Expenses		\$200.48			\$1,830.60	
29	D Levesque	Osko	Directors Expenses		\$92.40			\$1,738.20	
29	G Ingall	Osko	Directors Expenses		\$266.70			\$1,471.50	
29	S Pierce	Osko	Directors Expenses		\$68.00			\$1,403.50	
29	S Butler	Osko	Directors Expenses		\$47.00			\$1,356.50	
February 21								\$1,356.50	
22	C Matthews	Osko	Expenses Sox N Soup		\$112.62			\$1,243.88	
25	J Westbrook		Subs 2021				\$5.00	\$1,248.88	
March 21								\$1,248.88	

KARAGI COURT LTD			EXPENSE ACCOUNT			NEWCASTLE PERMANENT BANK			
2021	To	Chq	For	Code	Cheque \$	Pres	Deposits \$	BANK \$	Audit
March 21								\$1,248.88	
1	Lodge Saratoga		Face Masks				\$50.00	\$1,298.88	
4	De Los Santos		Joining & Subs 2021				\$10.00	\$1,308.88	
4	Karagi Court	Osko	Trans from Charity A/C				\$6,000.00	\$7,308.88	
4	Karagi Court	Osko	Drop Box APM Graphics		\$184.67			\$7,124.21	
4	J Scicluna		Subs 2021				\$5.00	\$7,129.21	
26	TFR Professionals	Osko	Voluntary Workers Insur		\$55.00			\$7,074.21	
26	TFR Professionals	Osko	Motor Vehicle Insur		\$209.00			\$6,865.21	
26	TFR Professionals	Osko	Business Insurance		\$2,324.60			\$4,540.61	
26	APM Graphics	Osko	Brochure Printing		\$80.76			\$4,459.85	
26	G Ingall	Osko	Directors Expenses		\$104.08			\$4,355.77	
26	S Hart	Osko	Directors Expenses		\$55.00			\$4,300.77	
26	C Matthews	Osko	Directors Expenses		\$234.50			\$4,066.27	
26	S Pierce	Osko	Directors Expenses		\$68.00			\$3,998.27	
26	D Levesque	Osko	Directors Expenses		\$55.00			\$3,943.27	
26	J Noble	Osko	Directors Expenses		\$51.00			\$3,892.27	
26	G Bown	Osko	Directors Expenses		\$80.00			\$3,812.27	
26	D Leggett	Osko	Directors Expenses		\$64.00			\$3,748.27	
26	J Noble		Subs 2021				\$5.00	\$3,753.27	
26	G Bown		Subs 2021				\$5.00	\$3,758.27	
26	S Pierce		Subs 2021				\$5.00	\$3,763.27	
26	D Levesque		Subs 2021				\$5.00	\$3,768.27	
29	T Morrison		Joining & Subs 2021				\$10.00	\$3,778.27	
29	Fortunity		ACNC Fees		\$330.00			\$3,448.27	
29	Karagi Court		Trans from Charity A/C				\$3,000.00	\$6,448.27	
30	J Edgington		Subs 2021				\$5.00	\$6,453.27	
30	Fortunity		Audit Fees 2020		\$3,800.01			\$2,653.26	
31	D Williams		Subs 2021				\$5.00	\$2,658.26	

April 21								\$2,658.26	
KARAGI COURT LTD			EXPENSE ACCOUNT			NEWCASTLE PERMANENT BANK			
2021	To	Chq	For	Code	Cheque \$	Pres	Deposits \$	BANK \$	Audit
April 21								\$2,658.26	
1	C Page		Subs 2021				\$5.00	\$2,663.26	
2	R Arnott		Subs 2021				\$5.00	\$2,668.26	
6	A Kfoury		Subs 2021				\$5.00	\$2,673.26	
6	I Mumford		Subs 2021				\$5.00	\$2,678.26	
6	R Collins		Subs 2021 - 2024				\$20.00	\$2,698.26	
7	APM Graphics		Brochure Printing		\$325.00			\$2,373.26	
7	R Whitehead		Subs 2021 - 2024				\$20.00	\$2,393.26	
12	C Matthews		PO Box Annual Fee		\$141.00			\$2,252.26	
27	M Sharpe		Subs 2021				\$5.00	\$2,257.26	
May 21								\$2,257.26	
3	G Ingall	Osko	Directors Expenses		\$555.36			\$1,701.90	
3	C Matthews	Osko	Directors Expenses		\$170.75			\$1,531.15	
6	D Leabeater		Subs 2021				\$5.00	\$1,536.15	
24	D Crawford		Subs 2021				\$5.00	\$1,541.15	
27	C O'Malley		Subs 2021 & 22				\$10.00	\$1,551.15	
28	J Noble	Osko	Directors Expenses		\$51.00			\$1,500.15	
28	D Levesque	Osko	Directors Expenses		\$55.00			\$1,445.15	
28	D Leggett	Osko	Directors Expenses		\$64.00			\$1,381.15	
28	S Pierce	Osko	Directors Expenses		\$68.00			\$1,313.15	
28	S Hart	Osko	Directors Expenses		\$55.00			\$1,258.15	
28	G Ingall	Osko	Directors Expenses		\$217.10			\$1,041.05	
28	G Bown	Osko	Directors Expenses		\$80.00			\$961.05	
28	C Matthews	Osko	Directors Expenses		\$143.15			\$817.90	
June 21								\$817.90	
2	S Sullivan	Osko	Directors Expenses		\$25.00			\$792.90	
7	Karagi Court	Osko	Trans from Charity A/C				\$3,000.00	\$3,792.90	
22	BeeCeeWeb Serv	Osko	Web Site Renewal		\$905.00			\$2,887.90	

KARAGI COURT LTD			EXPENSE ACCOUNT			NEWCASTLE PERMANENT BANK			
2021	To	Chq	For	Code	Cheque \$	Pres	Deposits \$	BANK \$	Audit
July 21								\$2,887.90	
Aug-21								\$2,887.90	
Sep-21								\$2,887.90	
28	C Matthews	Osko	Directors Expenses		\$288.50			\$2,599.40	
28	G Bown	Osko	Directors Expenses		\$264.00			\$2,335.40	
Oct-21								\$2,335.40	
Nov-21								\$2,335.40	
15	S Sullivan	Osko	Directors Expenses		\$25.00			\$2,310.40	
15	S Hart	Osko	Directors Expenses		\$63.00			\$2,247.40	
15	J Noble	Osko	Directors Expenses		\$56.00			\$2,191.40	
15	D Levesque	Osko	Directors Expenses		\$87.00			\$2,104.40	
15	G Bown	Osko	Directors Expenses		\$90.00			\$2,014.40	
15	C Matthews	Osko	Directors Expenses		\$115.00			\$1,899.40	
15	G Ingall	Osko	Directors Expenses		\$165.88			\$1,733.52	
22	D Leabeater	Osko	Subs 2021				\$5.00	\$1,738.52	
23	D Crawford	Osko	Subs 2021				\$5.00	\$1,743.52	
27	Karagi Court	Osko	Trans from Charity A/C				\$3,000.00	\$4,743.52	
27	BeeCeeWeb Serv	Osko	Web Site Promotion		\$960.00			\$3,783.52	
Dec-21								\$3,783.52	
1	M Grande		Subs 2021 - 2024				\$20.00	\$3,803.52	
2	B Johnson		Subs 2021 - 2030				\$50.00	\$3,853.52	
8	L Nelson		Subs 2021 - 2024				\$20.00	\$3,873.52	

Appendix B – Charity Account: 650 – 000 9861 17706

KARAGI COURT LTD				CHARITY ACCOUNT		NEWCASTLE PERMANENT BANK			
		Chq	For	Amount \$	Deposits \$	Bank \$	Interest \$	Donations	Expenses \$
2021									
January 21			Brought Forward 2020			\$46,600.46			
31	Karagi Court		Interest this Account		\$1.98	\$46,602.44	\$1.98		
February 21						\$46,602.44			
11	Karagi Court		Interest WRAP Account		\$42,001.63	\$88,604.07	\$42,001.63		
28	Karagi Court		Interest this Account		\$2.82	\$88,606.89	\$2.82		
March 21									
3	Karagi Court		Interest Term Deposit		\$1,446.02	\$90,052.91	\$1,446.02		
4	Karagi Court		Transfer to Expense A/C	\$6,000.00		\$84,052.91			
18	Karagi Court		Interest Term Deposit		\$1,253.42	\$85,306.33	\$1,253.42		
29	Karagi Court		Transfer to Expense A/C	\$3,000.00		\$82,306.33			
31	Karagi Court		Interest this Account		\$3.60	\$82,309.93	\$3.60		
April 21									
14	Speedo Swimwear		Tahlia Blanshard	\$3,060.00		\$79,249.93		\$3,060.00	
24	Karagi Court	Osko	CC Health District	\$2,200.00		\$77,049.93		\$2,200.00	
29	Karagi Court		CC Bulldogs	\$6,085.00		\$70,964.93		\$6,085.00	
30	Karagi Court		Interest this Account		\$3.27	\$70,968.20	\$3.27		
May 21						\$70,968.20			
6	Karagi Court	Osko	Manno Mens Shed	\$5,060.00		\$65,908.20		\$5,060.00	
31	Karagi Court		Interest this Account		\$2.85	\$65,911.05	\$2.85		
June 21						\$65,911.05			
7	Karagi Court	Osko	The Glen Bus Donation	\$10,000.00		\$55,911.05		\$10,000.00	

		<u>Chq</u>	<u>For</u>	<u>Amount \$</u>	<u>Deposits \$</u>	<u>Bank \$</u>	<u>Interest \$</u>	<u>Donations</u>	<u>Expenses \$</u>
7	Karagi Court	Osko	Transfer to Expense A/C	\$3,000.00		\$52,911.05			
29	Karagi Court	Osko	CCKIN Race Day	\$1,600.00		\$51,311.05			
30	Karagi Court		Interest this Account		\$2.28	\$51,313.33	\$2.28		
<u>July 21</u>						\$51,313.33			
25	Karagi Court	Osko	Reversal CCKIN		\$1,600.00	\$52,913.33			
31	Karagi Court		Interest this Account		\$2.19	\$52,915.52	\$2.19		
<u>August 21</u>						\$52,915.52			
5	Karagi Court		Interest WRAP Account		\$46,538.86	\$99,454.38			
7	Karagi Court	Osko	Fundraiser Race Day CCKIN	\$1,600.00		\$97,854.38		\$1,600.00	
31	Karagi Court		Interest this Account		\$3.91	\$97,858.29	\$3.91		
<u>September 21</u>						\$97,858.29			
28	CCSLS		Annual Donation	\$44,000.00		\$53,858.29		\$44,000.00	
30	Karagi Court		Interest this Account		\$3.84	\$53,862.13	\$3.84		
<u>October 21</u>						\$53,862.13			
31	Karagi Court		Interest this Account		\$1.99	\$53,864.12	\$1.99		
<u>Nov-21</u>						\$53,864.12			
15	Mary Macs		Donation	\$2,700.00		\$51,164.12		\$2,700.00	
18	CC Volunteer Res		I Pads	\$5,061.90		\$46,102.22		\$5,061.90	
27	Karagi Court		Transfer to Expense A/C	\$3,000.00		\$43,102.22			
30	Karagi Court		Interest this Account		\$0.41	\$43,102.63	\$0.41		
<u>Dec-21</u>						\$43,102.63			
22	Karagi Court		Interest WRAP Account		\$29,812.06	\$72,914.69	\$29,812.06		
							\$74,542.27	\$79,766.90	