

Karagi Court Limited

ABN 92 002 044 500

BOARD MEETINGS

2023 / 2024

Meeting
Thursday 29 February 2024 @ 7:00 pm

Meeting Dates - 2024

Thursday 11 April – AGM

Thursday 23 May

Thursday 25 July

Thursday 26 September

Thursday 28 November

Dinner – 6:00 pm

Please Note:

Plaques in storage are –

Freemasons on the Central Coast	=	6
Lodge James Kibble	=	5
Lodge Morning Star	=	5
Lodge Saratoga	=	5
Lodge Toukley	=	4
Lodge Wyong-Tuggerah Lakes	=	5
The Central Coast Lodge	=	5
TOTAL		37 (28.11.2022)

Notice of Board Meeting

To be held at Ourimbah RSL
on Thursday 29 February 2024 at 7:00 pm.
Dinner at 6:00 – Ourimbah RSL Restaurant - Booked.

Agenda

1. **Welcome:**

2. **Apologies:**

Recommendation: *‘That apologies from _____
_____ be accepted.’*

Moved: _____ **2nd:** _____

Carried: Yes / No

3. **Conflict of Interest:**

On the matters contained in the agenda, is there any person who has or a perceived conflict of interest?

4. **Minutes of Board Meeting – Thursday 25 January 2024 at Ourimbah RSL:**

Recommendation: *‘The Minutes of the Board Meeting held at Ourimbah RSL on Thursday 25 January 2024 be accepted.’* (Circulated by email 29.01.2024 to your iPads & PCs by A. Mountain)

Moved: _____ **2nd:** _____

Carried: Yes / No

5. **Matters arising from Minutes – 29.01.2024:**

i. **Treasurer’s Duties – Chris Matthews:**

ii. **Secretary’s Duties – Graeme Ingall:**

iii. **2023 Annual Report – Graeme Ingall:**

Following has been completed –

Mailing – Notice of Annual General Meeting; Forms – Subscription, Proxy, Director’s Nomination - **completed**.

Require – **Newsletter;**

Photos,

Reports from Vice President & Charity Chairperson.

Financials - Delivered to Adrian 15.01.24 – returned 05.02.24. **Awaiting documents.**

Mailing List – 42 financial members.

Have informed Simon of actions taken by email.

AGENDA – Thursday 29 February 2024 – Ourimbah RSL.

iv. **Actions (Point form) needed for completion of 2023 Annual Report – Graeme Ingall:**
Annual General Meeting – Thursday 11 April 2024

Draft Annual Report with photos + all above

- **Deadline** 28 February 2024

Emailing / Mailing of –

Notice of AGM; Annual Report

)

- **Deadline** 14 March 2024

Nomination for Director; Renewal Subscription)

v. **Approved Donation Payments:**

Toukley Neighbourhood Centre - \$ 1,876.00

Recommendation: *‘That the Minute actions taken be accepted.’*

Moved: _____ **2nd:** _____

Carried: Yes / No

6. **Matters finalised or occurred since last Board Meeting – 1 December 2023 – 15 January 2024:**

i. **iPads – Graeme Ingall:**

L. Pollard & B. Falconer iPads are currently with Shanae Williams (11.01.24) for updating and will be available on 15 February.

ii. **Meeting CC SLS – Michael Hyslop – 14 December 2023:**

Attendees – G. Bown, C. Matthews & G. Ingall

Discussion centred on meeting the new CEO – Michael Hyslop, activities, Rookie Carnival and the vests.

iii. **Rookie Carnival – Ocean Beach – Friday 12 January:**

Attendees – C. Matthews & G. Ingall. Chris & Graeme were introduced to the competitors, Graeme gave a short speech, 1st place to Umina and a BBQ afterwards.

iv. **Shirley Shuttle – Sunday 4 February at Mingara Club:**

C. Matthews & G. Ingall attended. Funding has been approved for the next 18 months. Afterwards unknown.

Recommendation: *‘That any actions taken between Board Meetings be accepted.’*

Moved: _____ **2nd:** _____

Carried: Yes / No

7. **Correspondence – 03 December 2023 - 15 January 2024:**

Inwards:

16.01.24	C. Matthews	Add CCKIN Race Day
17.01.24	M. Hyslop	Availability of projector
19.01.24	J. Noble	Query re payments (phone)
19.01.24	A. Mountain	re Email from Joe Scicluna
22.01.24	P. Edwards	Suggested days for Cenotaph presentation
22.01.24	C. Tukavkin	Hi-Lo Bath Bath has arrived

AGENDA – Thursday 29 February 2024 – Ourimbah RSL.

24.01.24	Directors	Reminder of Board Meeting & charge & download iPads
25.01.24	K. Martin	Newsletter from UON
25.01.24	Fortunity	ASIC forms have been lodged, with receipt
26.01.24	C. Matthews	Payments to Directors
29.01.24	A. Mountain	Board Minutes – 25 January
29.01.24	B. Galvin	Funding under cloud for Shirley Shuttle
29.01.24	S. Pierce	Application form updated & added to website
04.02.24	B. Galvin	Photo of attendance with C. Matthews – 4 February
04.02.24	C. Matthews	Treasurer's Report for A. Report
04.02.24	National Storage	Invoice for storage (Mail)
06.02.24	P. Pafumi	CC Bulldogs application
07.02.24	S. Williams	iPads available will be delivered on 15 February

Outwards:

16.01.24	Directors	Membership List – January 2024
16.01.24	Directors	Agenda – 25 January & 7 December Minutes
17.01.24	M. Hyslop	Confirming Board Meeting 25 January
18.01.24	C. Matthews	Payment to J. Noble
19.01.24	C. Matthews	Follow-up with Board Meeting payment
22.01.24	C. Tukavkin	Thanks for information
24.01.24	Directors	Reminder of Board Meeting – 25 January
01.02.24	S. Pierce	Re Application form
04.02.24	C. Matthews	Payment to National Storage asap - \$ 189.00 for February
04.02.24	C. Matthews	Receipt of Treasurer's Report
07.02.24	C. Matthews	Annual payment for National Storage (February has been paid)
07.02.24	P. Edwards	Make a suggestion for date (Cenotaph)
07.02.24	S. Williams	Confirmation availability
07.02.24	Directors	CC Bulldogs application
07.02.24	P. Pafumi	Confirmed receipt of application
08.02.24	A. Parrey	Inquiring re application for Board Meeting

Recommendation: *'That the correspondence be accepted.'*

Moved: _____ **2nd:** _____

Carried: Yes / No

8. **Treasurer's Report:** - Chris Matthews – See Appendix A [Expense A/c] – (p. 12); Appendix B [Charity A/c] – (p. 17); Appendix C – NP Term Deposit – (p. 18); Appendix D - NAB Holding Account – (p. 18); Appendix E – NAB Tap & Go Account – (p. 21) for Treasurer's Report dated – 15 January 2024.

- i. **Ratification of payments made from 16 January – 7 February 2024**

Appendix A - Expense Account: 650-000 9881 82800 (Newcastle Permanent)

<u>Date:</u>	<u>Chg No.:</u>	<u>To Whom:</u>	<u>Amount: \$</u>
22.01.24	Oska	J. Noble – Dec. Board Meeting	72.00
26.01.24	Oska	D. Levesque – Director's Expenses	100.90
26.01.24	Oska	B. Falconer – Director's Expenses	51.61
26.01.24	Oska	C. Matthews – Director's Expenses	392.80
26.01.24	Oska	B. Falconer – Board Meeting	63.00
26.01.24	Oska	C. Matthews – Board Meeting	97.00
26.01.24	Oska	D. Levesque – Board Meeting	71.00

AGENDA – Thursday 29 February 2024 – Ourimbah RSL.

26.01.24	Oska	S. Pierce – Board Meeting	126.00
26.01.24	Oska	A. Mountain – Board Meeting	54.00
26.01.24	Oska	J. Noble – Board Meeting	72.00
26.01.24	Oska	G. Ingall – Board Meeting	54.00
04.02.24	B. Pay	National Storage, West Gosford	189.00
05.02.24	Oska	C. Matthews – SIM Cards	1,350.00

Appendix B - Charity Account: 650-000 9861 17706 (Newcastle Permanent)

Date:	Method:	To Whom:	Amount: \$
05.02.24	Oska	Trans. To Expenses A/c	7,000.00

Appendix C – Term Deposit: 650-000 560 509 008 (NP)

08.01.24		Matures – 22 April 2024	50,000.00
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Appendix D - Holding Account: 082-356 30-167-5247 (NAB)

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Appendix E - Tap & Go Account: 082-356 30-144-0974 (NAB)

Date	Method:	To Whom:	Amount: \$

ii. Confirmation of bank accounts and investments.

07.02.2024 – Expense Account – 650-000 9881 82800 –	Balance = \$	7,248.45
07.02.2024 – Charity Account – 650-000 9861 17706 –	Balance = \$	46,552.01
08.01.2024 – Term Deposit – 650-000 560 509 008 --	Balance = \$	50,000.00
07.02.2024 – Holding Account – 082-356 30-167-5247	Balance = \$	1,794.00
07.02.2024 – Tap & Go Account – 082-356 30-144-0974	Balance = \$	2,748.71

**ALL DIRECTORS MUST HAVE THEIR EXPENSES APPROVED BY THE BOARD
BEFORE PAYMENT CAN BE MADE BY THE TREASURER.**

iii. Director's Expenses: All expenses – expense sheet and receipts – must be received by the Treasurer before the Meeting.

Director's:

<u>Name:</u>	<u>Amount: (\$)</u>
J. Noble	
C. Matthews	
G. Ingall	
G. Bown	
D. Levesque	
A. Mountain	
S. Pierce	
B. Falconer	
L. Pollard	

Recommendation: *‘That the Treasurer’s Report be received and adopted including ratification of payments made, and approval of payments to Directors and members, if any.’*

Moved: _____ **2nd:** _____

Carried: Yes / No

9. Reports from Committees:

A. Charity Committee – James Noble:

i. HOTS – Coast & Country Primary Care – Aaron Cannon - Jim Noble:

Presentation date – photos and story.

ii. The Bay Viking Rugby Club – Elinor Faulkner - Jim Noble:

Presentation date – photos & story – to organised at a future date.

iii. Cenotaph RSL – Patsy Edwards – Graeme Ingall:

Have contacted Patsy Edwards by email; awaiting reply for date.

iv. Brisbania Public School – Annette Parrey:

Complete media release – Graeme.

v. The Manno Men's Shed – 43 Warwick St., Mannering Park:

Presentation to be arranged.

vi. Carer's Cottage – Graeme Ingall:

Payments made – awaiting arrival of AED and then joint presentation.

vii. Children's Ward – Graeme Ingall:

Payments made – Hi Lo Baby Bath has arrived and then joint presentation.

viii. CCKIN Race Day – Saturday 9 November 2024:

Awaiting invoice deposit for \$ 100.00.

ix. Toukley Neighbourhood Centre – David Levesque:

Payment to be made.

x. Application:

a. Central Coast Bulldogs:

24 Regent Street, Buff Point.

Contact – Paul Pafumi

<u>Equipment:</u>	<u>Cost (\$):</u>	<u>Total (\$):</u>
Jerseys, Polo Shirts, Shorts, & Training Shirts	6,030 +603 incl GST	6,633.00

Paperwork completed.

Recommendation: *'That the following actions be approved –*

Moved: _____ **2nd:** _____
Carried: Yes / No

B. Website / Facebook / Publicity – Simon Pierce:

a. **Simon Pierce:**

C. Membership – David Levesque:

31.12.2023 - Current Membership = 42.

'Invitation to Join' has been sent to – Attila Paszta & Tyler Williams – Tyler has accepted & paid.

Awaiting address for Lance Rodgers.

10. General Business:

i. **New Members:**

Motion: *"That 'Invitation to Join' be forwarded to the following persons (5) -*

a. _____ b. _____

c. _____ d. _____

e. _____

Moved: _____ **2nd:** _____
Carried: Yes / No

ii. **Donations to the Lodges:**

Some years ago, we would forward to each Lodge information on how they could donate to an organisation based in Central Coast LGA for the purchase of equipment. In doing so, the Lodge would complete an application form, the Charity Committee would then approve, if appropriate.

- Do we re-commence?
- Donation size?
- How do we do this?
- Any rules?

iii. **Any further General Business.**

AGENDA – Thursday 29 February 2024 – Ourimbah RSL.

- 11. Meeting closed at pm.**
- 12. Annual General Meeting – Thursday 11 April 2024 at Ourimbah RSL at 7:00 pm**
Dinner for Directors at own expense.
Next Board Meeting – Thursday 23 May 2024 – Ourimbah RSL – at 7:00 pm.

Graeme Ingall
Secretary / Director
10 June 2024

Appendix A – Expense Account: 650 – 000 9881 82800

KARAGI COURT LTD		EXPENSE ACCOUNT			NEWCASTLE PERMANENT BANK				
2024	To	Chq	For	Code	Cheque	Pres	Deposits	BANK	Audit
					\$		\$	\$	
January 2024								2,911.75	
8	M. Sharpe	D.D.	Subs – 2023 - 2026				20.00	2,931.75	
9	T. Williams	D.D	Subs & Joining – 2024				10.00	2,941.75	
22	J. Noble	Oska	Board Meeting		72.00			2,869.75	
26	D. Levesque	Oska	Director's Expenses		100.90			2,768.85	
26	B. Falconer	Oska	Director's Expenses		51.61			2,717.25	
26	C. Matthews	Oska	Director's Expenses		392.80			2,324.45	
26	B. Falconer	Oska	Board Meeting		63.00			2,261.45	
26	C. Matthews	Oska	Board Meeting		97.00			2,164.45	
26	D. Levesque	Oska	Board Meeting		71.00			2,093.45	
26	S. Pierce	Oska	Board Meeting		126.00			1,967.45	
26	A. Mountain	Oska	Board Meeting		54.00			1,913.45	
26	J. Noble	Oska	Board Meeting		72.00			1,841.45	
26	G. Ingall	Oska	Board Meeting		54.00			1,787.45	
February								1,787.45	
4	National Storage	Oska	Storage – February		189.00			1,598.45	
5	KCL – Charity	Oska	Costs				7,000.00	8,598.45	
5	C. Matthews	Oska	SIM Cards for iPads		1,350.00			7,248.45	

Appendix B – Charity Account: 650 – 000 9861 17706

KARAGI COURT LTD				CHARITY ACCOUNT		NEWCASTLE PERMANENT BANK			
		Chq	For	Amount	Deposits	Bank	Interest	Donations	Expenses
2024				\$	\$	\$	\$		\$
January 2024						103,502.48			
8	KCL		T.D. -	50,000.00		53,502.48			
31	Interest				49.53	53,552.01			
February 2024									
5	KCL	Oska	Trans. To Expenses A/c	7,000.00		46,552.01			

Appendix C: Term Deposit 560-509-008 \$ 50,000.00 @ 4.00% Maturity – 22.04.2024

Appendix D: Holding Account BSB: 082-356 Account: 30-167-5247

KARAGI COURT LTD				HOLDING ACCOUNT		NAB, TUGGERAH			
		Chq	For	Amount	Deposits	Bank	Interest	Donations	Expenses
2024				\$	\$	\$	\$		\$
January 2024						1,794.00			
February						1,794.00			

Appendix E: Tap & Go Account
BSB: 082-356 Acc: 30-144-0974

KARAGI COURT LTD				TAP & GO ACCOUNT		NAB, TUGGERAH			
		Chq	For	Amount	Deposits	Bank	Interest	Donations	Expenses
2024				\$	\$	\$	\$		\$
January 2024						1,226.50			
8	Sale – S.S	NAB	Narara Trains		3.04	1,229.54			
8	Sale – S.S	SQU	Narara Trains		235.10	1,464.64			
8	Sale – S.S.	Cash	Narara Trains		585.00	2,049.64			
31	Mrch Fee			0.04		2,049.60			
February						2,049.60			
5	Sale – S.S	SQU	Narara Trains		172.11	2,221.71			
5	Sale – S.S.	Cash	Narara Trains		527.00	2,748.71			