

President:
Robert Bedwell

KARAGI COURT LIMITED
ABN 002 044 500

Secretary:
Graeme Ingall

Please check Page 5 for actions to be taken.

Minutes

**Minutes of the Board Meeting held at the Ourimbah RSL Club
Thursday 14th February 2019 commencing at 7:05 pm.**

Present: Robert Bedwell (President); David Williams (Vice President); Graeme Ingall (Secretary); Chris Matthews (Treasurer); Geoff Bown, Stuart Butler; Steve Hart; and Jim Noble.

Guests: Bellbird Committee Inc. – Sue Collett, President; Susan Merrill; Jane Apfel; and Deb Goodman.

Sue introduced the members of the Bellbird Committee Inc., which was formed in 1976 by a group of mothers whose children attended the Terrigal Primary School. The group named itself after the street in which the Primary School is situated. The Bellbird Committee, which is 35 members strong, are registered under AcNc.

Their original aim was assist disadvantaged children attending Terrigal PS but now, includes all children residing within the Central Coast LGA. Within the group, a charity committee, currently under the leadership of Susan Merrill, formed and accept applications for assistance from parents. The group does not donate money to families but provides assistance in purchasing equipment only.

The group hosts approximately 6 events per year to raise money and have recently received a donation from the Wyong Leagues Club of \$ 15,000 to assist. Cash donations are not provided.

The group requested assistance to purchase equipment for disadvantaged children.

Graeme that advised Sue –

- the Finance committee would have to seek advice from Tim Davidson, auditor, to ensure that if we gave donations, we would not be in breach of our Constitution;
- then advise the Board of that advice; and
- advise the Bellbird Committee in approximately 3/4 weeks hence.

Robert thanked Sue and her members for their presentation.

1. Welcome.

Robert thanked our guests and the directors for their attendance. He called upon Chris Matthews to introduce our guests.

Conflict of Interest.

There was no Conflict of Interest declared regarding the Agenda.

2. Minutes of the Board Meeting – Tuesday 20th November 2018.

The minutes of Board Meeting held on 20th November circulated by email (09.01.2019).

Motion: ***‘That the minutes of the 20th November 2019 Board Meeting held at the Ourimbah RSL be accepted’. (Circulated by email 09.01.2019)***

Moved: Steve Hart

2nd: David Williams

Carried.

3. Matters arising from those Minutes.

- i. **Painting by Max Streeter – Robert Bedwell: (from 18th February, 2017):**
The wording for the plaque has been completed and agreed to. Robert to arrange engraving.
- ii. **Painting by Rewa Betland – Chris Matthews:**
The wording for the plaque has been completed and agreed to. Chris to arrange engraving.
- iii. **Coats – Chris Matthews:**
As the Board elections are due, Chris and Graeme decided to conduct the coat size measuring in May. 2019. The Board expressed regret but this was the best decision.

4. Matters finalised or occurred since last Board Meeting - 20th November – 14th February 2019.

Only contains matters that have been commented upon; for other events see agenda.

- i. 01.02.2019 – Chris & Graeme met with the Bellbird Committee at Terrigal.
- ii. 03.02.2019 – Presentation to SLS-CC at Soldiers Beach.
- iii. 07.02.2019 – CC Bulldogs combined charity event.

Motion: *‘That actions taken from 20th November – 14th February 2019 be adopted.’*

Moved: Steve Hart **2nd:** David Williams **Carried.**

5. Correspondence – 14th November - 20th January 2019.

No additional correspondence.

Motion: *'That the inwards and outwards correspondence be accepted.'*

Moved: Graeme Ingall **2nd:** Geoff Bown **Carried.**

6. Treasurer's Report – (from the agenda).

Director's payments made: G. Bown - \$ 176.80; S. Butler - \$ 74.80; and C. Matthews - \$ 456.55.

Motion: *'That the treasurer's report be received and adopted including any ratification of Term Deposits, financial investments, payments made and payments to be made as recorded.'*

Moved: Chris Matthews **2nd:** Stuart Butler **Carried.**

7. Committee Reports -

A. Charity Committee Report – Steve Hart –

- i. **Contemporary Veterans Support Program – Tim Davidson:**
Forwarded email from Tim to Steve. **Graeme to contact Tim Davidson.**
- ii. **Invitation to District 21 Children’s Christmas Party:**
No child from The Smith Family association attended.

iii. **Application from Wyong Masonic Centre:**

Application was received from the Wyong Masonic Centre for a donation to purchase a defibrillator to the value of \$ 2,250.00.

Ordered via SLS-CC on 20.02.2019 at \$ 2,295.00 including wall attachment.

Motion: *“That the Charity Committee’s Report be accepted and the following actions listed above are to be taken –*

Wyong Masonic Centre - \$ 2,250.00

Moved: Steve Hart

2nd: Chris Matthews

Carried.

B. Website Report – Graeme Ingall –

Graeme reported that –

- has completed the updating the membership list which has been forwarded to Shanae and directors;
- emailed Lodge James Kibble and Toukley for information; and
- has PDF to 2018 and 2017 Agenda and Minute documents; with 2016 to be completed;
- a new Facebook site has been completed by Shanae.

Motion: *“That the Website Committee’s Report be accepted and the above actions.’*

Moved: Graeme Ingall

2nd: Chris Matthews

Carried.

8. General Business

i. **5 Lands Walk – Saturday 22nd June 2019:**

It was suggested that the following would encourage more enquiries.

- Visual presentation – TV monitor - **Graeme & Chris to follow up;**
- Pens – currently in storage;
- Mugs – 25 in storage;
- Masonic pamphlets – **Geoff to organise from Grand Lodge;**
- Gazebo – **Graeme & Chris to follow up;**
- Mannequin – **Stuart & Chris to follow up (Lodge Wyong T. Lakes).**

ii. **SLS-CC:**

Graeme advised that the current agreement will conclude at the end 2018/2019 swimming season. It was proposed and agreed that Chris and Graeme to commence negotiations with Chris Parker, CEO SLS-CC.

iii. **Donation to Lodges for 2019:**

Motion: *‘That \$ 4,000.00 be made available for each Lodge (6) to make a donation for the purchase of equipment, with the same conditions as 2018.’*

Moved: Chris Matthews

2nd: Jim Noble

Carried.

Graeme to update the Forms.

iv. **SOKs:**

Motion: *‘That \$ 10,000.00 be donated to SOKs (North Gosford Rotary) for their Life Skills programme. The same conditions are previously apply i.e. an invoice be received for each course – \$ 5,000.00.’*

Moved: Chris Matthews

2nd: Steve Hart

Carried.

An invitation had been received from SOKs regarding their Sponsorship Evening at Mingara Club – Monday 4th March at 5:30 pm. Attendees – Steve Hart, Chris & Sue Matthews, Graeme Ingall, David Williams, Shanae Williams & partner, Robert Bedwell (8).

v. Annual General Meeting – 23rd April, 2019 at 7:00 pm.

- Annual Report has been commenced;
- Financials are with Tim Davidson –

Finance committee Meeting - Wednesday 27th February at 1:00 pm at Fortunity, Erina;

- Suggested Guest Speakers –
Jan Richens, Lorraine Churchill (CC Kids in Need), Headspace with 2 clients.

vi. Next Board Meeting – Tuesday 12th March 2019 at Ourimbah RSL.

9. There was no further business, the meeting closed at 9:30 pm.

Date: 12th March 2019.

Robert Bedwell – President

<u>Date</u>	<u>Board Action/s to be taken – 2019 / 2020</u>
1 st Jan 2020	SIM Cards – Chris & Sue Matthews
15 th Jan 2020	Storage
24 th Jan 2020	Renew Trading Name – Freemasons on the Central Coast – Tim Davidson
1 st Feb 2020	Renewal of Stamp Duty Exemption – Office of State Revenue
1 st Apr 2019	Insurance – directors, car & Public Liability
1 st Apr 2019	Post Office Box Renewal
25 th May 2018	Keys – post office box and storage shed - Chris Matthews, Steve Hart, Graeme Ingall
1 st Jun 2019	Organize dates for 2018 Board Meetings – Ourimbah RSL
28 th Jul 2019	Renew - www.karagicourt.org.au –
24 th Sep 2019	Renew - www.freemasonsonthecentralcoast.com.au
	Karagi Court Badges with Secretary.

Director:	Minute No.:	Action to be taken:
Robert Bedwell	3 (i)	Plaque – Gosford Masonic Centre – to complete engraving
Chris Matthews	3 (ii)	Plaque – Wyong Masonic Centre – to complete engraving
Graeme Ingall	7A (i)	Contact Tim Davidson re Contemporary Veterans support programme
Steve Hart	7A (iii)	Arrange presentation of defibrillator to WMC.
Graeme Ingall	7B	Forward to Shanae – agenda & minutes for 2016, 2017, 2018
Graeme Ingall & Chris Matthews	8 (i)	Monitor for Hunter Park.
Geoff Bown	8 (i)	Pamphlets from Grand Lodge
Graeme Ingall & Chris Matthews	8 (i)	Gazebo from SLS-CC
Chris Matthews & Stuart Butler	8 (i)	Mannequin from WMC
Graeme Ingall & Chris Matthews	8 (ii)	Commence discussions re donation to SLS-CC – vest fro Nipper, etc.
Graeme Ingall	8 (iii)	Complete and forward application forms to 6 Lodges
Chris Matthews	8 (iv)	Arrange cheque for presentation to SOKs – 04.03.2019.
Robert Bedwell	8 (iv)	Presentation of cheque to SOKs.
Graeme Ingall	8 (v)	Complete Annual Report
Graeme Ingall, Chris Matthews, Robert Bedwell & David Williams	8 (v)	Meeting with Tim Davidson – Wednesday 27 th February at 1:00 pm at Erina.
Graeme Ingall	8 (v)	Guest Speakers