KARAGI COURT LIMITED ABN 002 044 500

Vice President: Robert Bedwell Secretary: Graeme Ingall

Minutes

Minutes of the Board Meeting held at the Ourimbah RSL Club Sunday 2nd April 2018 commencing at 2:30 pm.

<u>Present:</u> Robert Bedwell (Vice President); Graeme Ingall (Secretary); Chris Matthews (Treasurer); Geoff Bown, Stuart Butler; Steve Hart; Rex McCormick; David Williams.

The Vice President welcomed the directors and thanked them for their attendance.

1. <u>Conflict of Interest:</u>

There were no conflicts contained in the agenda.

 Minutes of Board Meeting – Tuesday 27th February 2018: The minutes of the above Board Meeting were circulated by email – 08.03.2018 to iPad.

Motion:	'That the Minutes of the 27 th	' February	2018 Board Meeting	be accepted."
Moved:	Stuart Butler	<u>2nd:</u>	David Williams	Carried.

Ratification of Board Meeting – 27th February 2018: Motion: 'That the Minutes taken for Board Meeting held on Thursday 22nd March be ratified and approved at the may Board Meeting.' Moved: Rex McCormick 2nd: Steve Hart Carried.

4. <u>Business Arising from Both Board Meetings:</u>

- i. <u>Painting by Max Streeter Rex McCormick & Robert Bedwell:</u> Rex requested on whom to contact – Ron Elshaw.
- Plaques 'Freemasons on the Central Coast' Graeme Ingall: Graeme informed that the plaques (8) have been ordered but needed follow-up.
- iii. <u>School Libraries Geoff Bown:</u> To be followed up.
- iv. <u>Art studios Cooperative Geoff Bown:</u> To be followed up with Leisha Craig.

Masonicare Wheelchairs – Rex McCormick & David Williams: a) <u>Rex McCormick</u> - informed the Board that he had contacted Jan Richens, Central Coast Local Health District – and Local Health district were not interested. b) <u>David Williams</u> – informed that he had completed the Masonicare Wheelchair Application form for 10 wheelchairs – Lake Haven Masonic Village Aged Care.

<u>Motion:</u> 'That Karagi Court support the application from Lake Haven Masonic Village for 10 wheelchairs to the value of \$ 2,500.00 and that the application be allocated to Lodge Toukley, and if agreed to by Lodge Toukley, with the wheelchairs be allocated – 5 to Lodge Toukley and 5 to Freemasons on the Central Coast.' Moved: David Williams <u>2nd</u>: Chris Matthews <u>Carried</u>.

Graeme to discuss the offer with Lodge Toukley at their next meeting – Wednesday 4 April. This was done and agreed to by Lodge Toukley.

vi. <u>Plaques – Graeme Ingall:</u>

Steve Hart informed the board that there were no plaques for 'Freemasons on the Central Coast. Graeme said that he would follow up with Architype.

5. <u>Matters finalised or occurred from 22 March – 2 April 2018:</u> See agenda dated 2 April 2018.

Motion:	'That the actions taken as contained in agenda be accepted.'			
Moved:	Graeme Ingall	<u>2nd:</u>	Chris Matthews	Carried.

6. <u>Correspondence:</u>

Motion:	'That the inwards and outwards	correspor	ndence be accepted."	
Moved:	Graeme Ingall	<u>2nd:</u>	Steve Hart	Carried.

7. <u>Treasurer's Report – Chris Matthews:</u>

Motion:'That the Treasurer's Report be received and adopted including any ratifications of
payments to be made, and approval of payments to Director's and members, if any."Moved:Chris Matthews2nd:David WilliamsCarried.

8. <u>Reports from Committees:</u>

A. <u>Charity Committee – Rex McCormick:</u>

- i. 28.03.2018 cheque presented to 1st Avoca Scouts; and
- ii. 29.03.2018 cheque presented to Central Coast Bulldogs.
- iii. Art Studios Cooperative Geoff Bown still to be completed;
- iv. School funding Libraries Geoff Bown list of schools still to be completed;
- v. Masonicare Wheelchairs David Williams underway;
- vi. Policy for donation to School Libraries to be developed by Rex McCormick;
- vii. Terry Wand Presentation at Wyong leagues club Rex McCormick to follow up for date.

<u>Motion:</u> 'That the Charity Chairman's Report be received and adopted and the above actions, if any, to be taken.'

Moved:	Rex McCormick	<u>2nd:</u>	Geoff Bown	Carried.
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B. <u>Website – Graeme Ingall:</u>

Still awaiting information from Lodges Toukley and James Kibble. Will forward another email requesting that information.

Further information has been added in Media Releases and Events.

Motion:	'That the Website Report be rec			
Moved:	Chris Matthews	<u>2nd:</u>	David Williams	Carried.

9. <u>General Business:</u>

i. <u>2017 Annual Report – Graeme Ingall:</u>

Draft completed.

Action Required: Printing – to be done this week; post letter to all members (to Fred Koch with 2017 Annual Report) with a letter of where to find the 2017 Annual Report on website, together with Subscription Notice, Proxy Form and nomination for Director. **Guest Speakers** – Brad Pemberton, Shaun O'Farrell and Lester Pearson.

ii. Director's Declaration:

<u>Motion:</u> 'In accordance with Subdivision 60.15 of the Australian Charities and Not-forprofits Commission Act 2012, no Director has received any benefit by way of dividend, bonus or other such advantage other than expenses due from the carrying out of their duties.' (Each Director is to be asked individually and their answer is to be recorded in the Minutes)

From the last Board Meeting – 27 March 2018 - <u>Chris Matthews</u> – No; <u>David Williams</u> – No; <u>Graeme Ingall</u> – No.

From this Board Meeting – 02 April 2018 – Geoff Bown – No; Rex McCormick – No; Stuart Butler – No; Steve Hart – No; Andrew Kfoury – No; Derek Crawford – No; Robert Bedwell – No; Scott Hinks – No.

Moved:	Chris Matthews	2 nd :	David Williams	Carried.
Carried:	Yes / No			

iii. Policy and Procedures for Donations:

Motion:	'That the Policy and Procedur	es for L	Donations be adopted.'	
Moved:	Chris Matthews	2 nd :	David Williams	Carried.

Rex expressed concerns about the plaques which he believed should be given. Rex to discuss further at next Board Meeting.

iv. <u>5 Lands Walk – Chris Matthews:</u>

Suggestions were made on how to make a more significant impact upon those who enquired. Suggestions included –

- pens with insignia;
- List of donations made 2017 2018;
- Key ring;
- Balloons with Masonic Logo;
- Bags.

Chris and Rex to follow up with prices.

10. There was no further business, the meeting closed at 5:40 pm.

Date	Board Action/s to be taken – 2018 / 2019	
1 st April, 2018	Insurance – directors, car & Public Liability	
1 st January, 2019	SIM Cards – Chris & Sue Matthews	
1 st February, 2020	Renewal of Stamp Duty Exemption – Office of State Revenue	

1 st June, 2018	Organize dates for 2018 Board Meetings – Ourimbah RSL
25 th May, 2017	Keys – post office box and storage shed -
	Chris Matthews, Steve Hart, Graeme Ingall
	Karagi Court Badges with Secretary.
24 th September, 2019	Renew - www.freemasonsonthecentralcoast.com.au
28 th July, 2018	Renew - <u>www.karagicourt.org.au</u> –
24 th January, 2020	Renew Trading Name – Freemasons on the Central Coast – Tim Davidson

Actions to be taken by Directors:

Director:	Minute No.:	Actions to be taken:
Rex McCormick OR	4 (i)	Plaque for painting in GMC.
Robert Bedwell		
Graeme Ingall	4 (i)	Order plaques.
Geoff Bown	4 (iii)	Obtain school list.
Geoff Bown	4 (iv)	Contact person – Arts Studios Cooperative – Leasha Craig
Graeme Ingall	4 (vi)	Plaques - Architype
Rex McCormick	8A vi	Policy for Donations to School Libraries
Rex McCormick	8A vii	Terry Wand Cup – Wyong Leagues
Graeme Ingall	8B	Contact Lodges Toukley and James Kibble; con tinue
		discussions with Shanae
Graeme Ingall	9 i	Completion of 2017 Annual Report, lodge on website; print 10
		copies; letter to all members.
Rex McCormick	9 iii	Follow up regarding use of plaques by Lodges
Chris Matthews &	9 iv	5 Lands Walk
Rex McCormick		
Rex McCormick	7 A (iv)	Black Dog Institute – Follow up.