

President:  
Geoff Bown

KARAGI COURT LIMITED  
ABN 92 002 044 500

Secretary:  
Graeme Ingall

**Please check Page 6 for actions to be taken.**

**Minutes**

**Minutes of the Board Meeting held at the Ourimbah RSL Club  
Thursday 28 July 2022 commencing at 6:55 pm.**

**Present:** James Noble (Vice President); Graeme Ingall; Chris Matthews; David Levesque and Alex Mountain.

**1. Welcome.**

James thanked the directors for their attendance.

**2. Apologies:**

**Motion:** *'That apologies from Geoff Bown and Simon Pierce be accepted.'*

**Moved:** Graeme Ingall **2<sup>nd</sup>:** Chris Matthews **Carried.**

**3. Conflict of Interest:**

David Levesque declared an interest in Long Jetty Over 50's Club application as he was a member. There were no Conflicts of Interest declared.

**4. Minutes of the Board Meeting – Thursday 28 July 2022:**

**Motion:** *'That the minutes of the Board Meeting held at the Ourimbah RSL on Thursday 28 July be accepted.'* (Circulated by email 06.06.2022 to your iPads and PCs)

**Moved:** Graeme Ingall **2<sup>nd</sup>:** Chris Matthews **Carried.**

**5. Matters arising from those Minutes.**

**i. Brad Pemberton – Chris Matthews & Graeme Ingall:**

On 29.06.2022, an email was forwarded to Mr David Moeller re Brad Pemberton. Follow up required.

**ii. iPads:**

Graeme returned iPads to the directors present. Graeme raised a point made by Immediate Secretary, Steve Sullivan, that gadgets necessary for the iPads were missing.

**Motion:** *'That chargers and cables be purchased for the 9 iPads by Graeme Ingall.'*

**Moved:** Chris Matthews **2<sup>nd</sup>:** David Levesque **Carried.**

**iii. Dates for 2023 Board Meetings at Ourimbah RSL:**

Been approved and added to the front page of Agenda.

**6. Matters finalised or occurred since last Board Meeting – 10 May – 27 June 2022.**

Only contains matters that have been commented upon; for other events see agenda.

**i. Responsible Person & DIN Update – Graeme Ingall:**

Awaiting 1 director's DIN numbers.

**ii. 2022 Caring for the Coast Awards – Lauren Rollason:**

Lauren advised that Gold as well as Silver Awards were available. The Board Meeting recommended that the Secretary contact Lauren and accept, if available, Gold Award support.

iii. **CCKIN Race Day – Saturday 5 November, 2022:**

Date transferred due to weather.

iv. **CC Clinic School & Research Institute:**

Graeme advised that many years ago, Robert Bedwell, Immediate Past President had discussion with Professor Nick Goodwin and the Hospital CEO concerning sponsorship. In my discussions with Lauren, I mentioned that the Freemasons on the Central Coast would be interested in having a tour of the facility. The Board recommended that the secretary contact Lauren again and arrange an inspection either on a Saturday morning or possibly late afternoon – 5:00 pm onwards.

**Motion:** *‘That actions taken from 10 May - 27 June, 2022 be adopted.’*

**Moved:** David Levesque **2<sup>nd</sup>:** Alex Mountain **Carried.**

7. **Correspondence – 10 May – 27 June 2022.**

**Motion:** *‘That the inwards and outwards correspondence contained in agenda be accepted.’*

**Moved:** Graeme Ingall **2<sup>nd</sup>:** A. Mountain **Carried.**

8. **Treasurer’s Report – (from the agenda).**

<b>Date:</b>	<b>Director:</b>	<b>Amount (\$):</b>
28.07.2022	G. Ingall	52.00
28.07.2022	C. Matthews	318.40
28.07.2022	G. Ingall	47.00
28.07.2022	G. Bown	630.00
28.07.2022	D. Levesque	98.00
28.07.2022	J. Noble	65.00
28.07.2022	A. Mountain	50.00
28.07.2022	A. Mountain	135.00

**Motion:** *‘That the Treasurer’s report be received and adopted including any ratification of payments made and approval of payments to Directors and members, if any.’*

**Moved:** Chris Matthews **2<sup>nd</sup>:** David Levesque **Carried.**

9. **Committee Reports -**

A. **Charity Committee Report – Geoff Bown:**

**Motion:** *‘That the Charity Committee’s Report be accepted and the following actions listed above are to be taken –*

(1) **Mannering Park Men’s Shed – Tuesday 7 June at 10:30.**

Attendees – Chris Matthews, Graeme Ingall, Geoff Bown with plaque . Geoff presented a plaque, Graeme gave a short talk on the formation of Freemasons on the Central Coast and we were then invited to a BBQ lunch.

- (2) **SLSCC – Awards of Excellence – Saturday 11 June at 18:00:**  
Attendees – Geoff Bown Chris Matthews, David Levesque & Graeme Ingall.  
Dress – FOCC shirt, tie & jacket.
- (3) **CCKIN Race Day – Saturday 9 July at 11:00:**  
Attendees – Chris Matthews (2), Ourimbah RSL (2), Anglicare Warnervale (2), VRA (2) & Fortunity (2) = 10 (Via email dated 13.05.2022)

**Motion:** *'That 3 tickets be purchased for Dennis and Liz Young and Denis Dean in recognition of their donation of time and resources to District 21.'*

**Moved:** James Noble      **2<sup>nd</sup>:** David Levesque      **Carried.**

**Motion:** *'That a donation of \$ 5,000 be made to Central Coast Kids In Need on Saturday 9 July, 2022.'*

**Moved:** James Noble      **2<sup>nd</sup>:** David Levesque      **Carried.**

- (4) **Anglicare, Warnervale – Chris Matthews:**  
Due Covid 19 and influenza rules, Chris is awaiting a suitable date for presentation.  
Lilian Wallace – [wallynet1@bigpond.com](mailto:wallynet1@bigpond.com)
- (5) **Terrigal Surf Life Club – Chris Matthews:**  
Presentation – Terrigal SLS Sponsor's Day – 17 September at 9:00 am.  
**Please advise Chris Matthews of your attendance – Graeme unable to attend.**
- (6) **Bay Gallery & Arts Studios Co-op, Ettalong – Geoff Bown:**  
Graeme has spoken to Helen Mortimer who has been advised to contact Geoff after they have made their decision.
- (7) **CC Cancer Outpatients – Geoff Bown:**  
The matter has been resolved.
- (8) **Anglicare, Warnervale – Chris Matthews:**  
Chris has forwarded an application form to Lillian; Anglicare would like to obtain some garden furniture.
- (9) **CC SLS – Raising the Flags, Terrigal – September 24 at 9:00 am – Graeme Ingall:**  
As soon as the invitation is received, members will be informed.
- (10) **Central Coast Bulldogs, Clothing - \$ 5,205.00:**  
Request for \$ 5,205.00 (incl GST) for Polo Shirts and Hoodies. **Approved.**
- (11) **Mary Macs, Laundry Project - \$ 1,094.00:**  
Request for \$ 1,094.00 for 1 dryer and 1 washing machine. Quote needs to be verified due to changes in cost. **Approved, with a rider giving approval to increase by email approval.** **James to follow up – payment = \$ 2,234.55 – equipment failure so 2 washing machines and 2 dryers purchased.**
- (12) **Camp Breakaway, Bed for Sick Bay - \$ 1,891.18:**  
Request to replace the sick-bay bed costing \$ 1,891.18. **Approved.**
- (13) **Camp Breakaway, Trivia Night at Mingara Club - \$ 400.00:**

Invitation to participate in having a table of 10 on Saturday 3 September. Alex & Cassandra Mountain (2), David Levesque (1) and Jim & Teresa Noble (2) with Sue Matthews arranging the remaining numbers. **Approved.**

**(14) Long Jetty Over 50's Club – Camera Club - \$ 3,800.00:**

Request for \$ 3,800.00 for the provision of Monitor and Laptop. Quote needs to be verified before payment. **Approved.** **David to follow up; payment \$ 3,997.00 due to recommended equipment being now unavailable.**

**(15) The Entrance Neighbourhood Centre - \$ 2,200.00:**

Request for Laptop, software and printer costing \$ 2,200 (incl GST). Quote needs to be verified before payment. **Approved.** **Graeme to follow up; payment \$ 1,620.91 for printer and laptop.**

**Moved:** James Noble                      **2<sup>nd</sup>:** Alex Mountain                      **Carried.**

**B. Website Report – Simon Pierce:**

Simon unable to attend.

Provision of information and photos for the website. Graeme stated it was extremely important for an individual to be responsible to gather this information and supply it to Simon.

The only decision made was that somebody will do it.

**C. Membership – David Levesque:**

The list was up-to-date, with an email being forwarded to those 7 who are unfinancial – M. Aguanta, R. Benchoem, D. Holding, D. Leggett, T. Morrison, R. Payne & L. Pollard.

**10. General Business**

**(i) New members:**

Invitation be forwarded to Mark Bradbury and Tyler Williams.

**Moved:** Chris Matthews                      **2<sup>nd</sup>:** David Levesque                      **Carried.**

**(ii) T-Shirts:**

Simon presented, by email, a summary of costs. The colour suggested by Simon clashed with jacket; it was suggested that Smokey Grey might be a better colour. Graeme to have discussions with Martyn.

**(iii) Shirts:**

Alex has contacted Martyn (Good Gear) and arranged size; Martyn is waiting for David to contact him. David to arrange.

**(iv) Discussion Papers – Sponsorship and Communication:**

Conclusions –

- Square & Compass logo be retained.
- Ensure S&C is added to recipients' website and link is maintained.
- Banners (teardrops) to be purchased and displayed at presentations (photos).

- Continue contact with recipient – follow up. Was the purchase useful and did it assist the purchaser.
- Mm
- Ensure media release with application.
- Ensure that there is a presentation.
- Take pictures.
- Appoint a person to prepare the media release with pictures. (Simon will scrutinize final product and release)
- Appoint spokesperson to inform Lodges of our donations.
- Invite members by Mail Chimp to attend.

**Next Board Meeting – Thursday 22 September 2022 at Ourimbah RSL.**

- 11. There was no further business, the meeting closed at 9:35 pm.**

---

**James Noble – Vice President**

**Date: 28<sup>th</sup> July 2022.**

<u>Date</u>	<u>Board Action/s to be taken – 2022 / 2023</u>
1 Jan 2023	SIM Cards – Chris & Sue Matthews
15 Jan 2023	Storage
24 Jan 2023	Renew Trading Name – Freemasons on the Central Coast – Adrian Thompson
1 Feb 2023	Renewal of Stamp Duty Exemption – Office of State Revenue – Chris Matthews
1 Apr 2023	Insurance – directors, car & Public Liability
1 Apr 2023	Post Office Box Renewal
1 Jun 2023	Organize dates for 2023 Board Meetings – Ourimbah RSL
28 Jul 2022	Renew - <a href="http://www.karagicourt.org.au">www.karagicourt.org.au</a> –
24 Sep 2022	Renew - <a href="http://www.freemasonsonthecentralcoast.com.au">www.freemasonsonthecentralcoast.com.au</a>
4 Dec 2022	Renew – <a href="http://www.freemasonsgcc.org">www.freemasonsgcc.org</a>
1 Jun 2023	Renew - <a href="http://www.freemasonsonthecentralcoast.au">www.freemasonsonthecentralcoast.au</a>
1 Jun 2023	Renew - <a href="http://www.freemasonsgcc.au">www.freemasonsgcc.au</a>
4 Dec 2022	SSL Certificate
26 May 2022	Keys – post office box and storage shed - Chris Matthews, Geoff Bown, Graeme Ingall

Director:	Minute No.:	Action to be taken: